How to Pay Fee Online

A. I have my Applicant ID / User name and password

B. I have my ID / User name but I forgot my password

C. I do not have my ID and/or my mobile No. has also changed

A. I have my Applicant ID / User name and password

1. **Login** to your dashboard using your Applicant ID / User name and password

2. Click on **My Fee Dues and Payments**

3. If you have any pending balance you will see **Pay Now** button alongside balance amount

4. On clicking Pay Now you will see verification page. Verify your details and click on **Continue to Pay**

5. You will be forwarded to Bank's Payment Page.

   (from here onwards DO NOT CLICK BACK or REFRESH (F5) or SWIPE DOWN (on mobile to refresh) until you get

6. Select your mode of payment and fill required details accordingly.

7. If prompted, fill OTP sent by your bank.

8. On successful payment you will be redirected back to college portal and you can download / print your receipt for reference.

B. I have my ID / User name but I forgot my password

1. Go to **Forgot Password** page and try to recover your password with your registered mobile number

2. One you get your password in SMS on your registered mobile you can **follow steps given in A** above to Login and pay fee.

3. If you do not have access to registered mobile number follow steps given in C below.

C. I do not have my ID and/or my mobile No. has also changed

1. You can directly go to payments page using your basic details in **Applicant Panel** page

2. Fill in your registered name, father's name, mother's name and date of birth. *Applicant ID is optional.*

3. You will be redirected to **Fee Dues and Payments** page.

4. **Follow instructions 3-8 given in A** above.